



SOUTH DAKOTA
**Native Homeownership
Coalition**

www.sdnativehomeownershipcoalition.org

HOMEOWNERSHIP PROGRAM MANAGER

The Coalition is a member of the Rural WORTH Collaborative, a partnership between seven organizations working to increase homeownership in communities of color around the country. Over the next four years, the Coalition's work with this Collaborative will focus on specific homeownership strategies, including providing downpayment assistance through our member organizations, supporting mortgage lending by Native CDFIs, and clearing title on rent-to-own properties that TDHEs and other organizations are conveying to homebuyers. Work with the Collaborative will also focus on bringing an innovative build-as-you go housing model to South Dakota. We have created a new position, our Homeownership Program Manager, to coordinate these efforts.

This role is for you if you...

- ✓ Are committed to increasing homeownership opportunities for Native families in SD;
- ✓ Are a self-starter, who thrives working on your own;
- ✓ Are a bridge-builder, who can support connections between member organizations;
- ✓ Are comfortable working remotely;
- ✓ Have strong writing and communication skills;
- ✓ Have experience in affordable homeownership or community development; and
- ✓ Have a track record of moving ideas into action.

Primary responsibilities:

- Assist in designing our new Downpayment Assistance and Clear Title programs;
- Implement and manage new Downpayment Assistance and Clear Title programs;
- Overall coordination of the Coalition's Rural WORTH Collaborative activities, including MiCasita efforts;
- Oversight of Rural WORTH Collaborative communications; and
- Coordination and management of Rural WORTH Collaborative reporting activities.



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Qualifications:

- Strong program management experience.
- Experience in the homeownership field.
- Grants management experience.
- Excellent communication, conflict resolution, and problem-solving skills.
- Strong technology skills, including basic computer skills and the ability to use Word, Excel, PowerPoint and social media platforms.
- Strong financial management skills.
- Understanding of community development and homeownership in a Native context.
- An ability to maintain a high level of energy, initiative, and interaction with staff and community at all times.
- College degree in related field.

Salary and Benefits

- Salary will be commensurate with experience. It is envisioned that the starting salary will range from \$60,000 - \$75,000.
- Benefits will be provided, including health care, dental care, vision, and retirement.