



Native Homeownership Coalition

www.sdnativehomeownershipcoalition.org

SDHNOC SEEKS A WORKFORCE DEVELOPMENT PROGRAM MANAGER!

The South Dakota Native Homeownership Coalition is a diverse group of over 75 tribal, state, federal, nonprofit, and private sector stakeholders working to identify barriers, share innovative solutions, and leverage resources to create a clear path to homeownership for Native people in South Dakota. We are governed by a Board of Directors, and Lakota Funds, a Native community development financial institution, serves as our fiscal agent.

Through our work over the past ten years to promote Native homeownership, we have learned that a strong residential construction industry is key to creating needed housing stock. With support from the Economic Development Administration (EDA), the Coalition is currently developing a robust workforce development program to support the residential construction industry serving Native communities. Through our *Building Jobs, Building Homes* program, we will focus on five primary areas: (1) a construction internship program, (2) appraiser certification, (3) inspector certification, (4) building the capacity of contractors to hire and retain more employees, and (5) strengthening partnerships with educational institutions to promote job creation. Over the next three years, our goal is to create 100 new employment opportunities for tribal members. We have created a new position - Workforce Development Program Manager - to coordinate these efforts.

Primary responsibilities:

- Assist in designing the Coalition's new *Building Jobs, Building Homes* program under the Good Jobs grant;
- Oversee the successful implementation and execution of the Good Jobs grant, to include management of:
 - Specific grant components (construction internship, appraiser training, inspector training, contractor capacity building and partnerships with educational institutions)
 - Stakeholder activities (Tribally Designated Housing Entities, contractors, construction internship sites, Tribal Colleges and Universities)
 - Job creation and placement activities in alignment with grant deliverables
 - Tracking and grant reporting requirements
- Manage and supervise all program staff and consultants;
- Cultivate relationships with contractors and other potential employers;
- Serve as program lead for primary grantor (Economic Development Agency of the U.S. Department of Commerce); and
- Manage program communications with grantors and stakeholders.



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This role is for you if you...

- ✓ Are committed to supporting the residential construction industry serving Native communities in SD;
- ✓ Are a self-starter, who thrives working on your own;
- ✓ Are a bridge-builder, who can support connections between partners;
- ✓ Have experience with designing and implementing workforce development programs;
- ✓ Have strong writing and communication skills; and
- ✓ Have a track record of moving ideas into action.

Qualifications:

- Significant workforce development experience.
- Significant experience and relationships in the residential construction industry.
- Strong program management experience.
- Strong grant reporting experience.
- Excellent communication, conflict resolution, and problem-solving skills.
- Strong technology skills, including basic computer skills and the ability to use Word, Excel, PowerPoint and social media platforms. Knowledge of Salesforce is preferred but not required.
- Strong financial management skills.
- Understanding of community development and homeownership in a Native context.
- An ability to maintain a high level of energy, initiative, and interaction with staff and community at all times.
- College degree preferred.

Logistical information:

- Initially, this will be a Lakota Funds staff position. Once the Coalition creates its new, independent nonprofit organization, the position will become an employee of the new organization.

Salary and Benefits

- Salary: \$60,000 to \$75,000 annually, depending on experience.
- Benefits will be provided, including health care, dental care, vision, and retirement.



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To apply:

Please send a cover letter and resume to:
Tawney Brunsch, Executive Director
Lakota Funds
P.O. Box 340
Kyle, SD 57752
Email: tbrunsch@lakotafunds.org

Lakota Funds recognizes Native preference in hiring.