



SOUTH DAKOTA  
**Native Homeownership  
Coalition**

[www.sdnativehomeownershipcoalition.org](http://www.sdnativehomeownershipcoalition.org)

## **SDNHOC SEEKS A WORKFORCE DEVELOPMENT TRAINING COORDINATOR!**

### **Overview**

The South Dakota Native Homeownership Coalition is a diverse group of over 75 tribal, state, federal, nonprofit, and private sector stakeholders working to identify barriers, share innovative solutions, and leverage resources to create a clear path to homeownership for Native people in South Dakota. We are governed by a Board of Directors, and Lakota Funds, a Native community development financial institution, serves as our fiscal agent.

Through our work over the past ten year to promote Naive homeownership, we have learned that a strong residential construction industry is key to creating needed housing stock. With support from the Economic Development Administration (EDA), the Coalition is currently developing a robust workforce development program to support the residential construction industry serving Native communities. Through our “Building Jobs, Building Homes” program, we will focus on five primary areas: (1) a construction internship program, (2) appraiser certification, (3) inspector certification, (4) building the capacity of contractors to hire and retain more employees, and (5) strengthening partnerships with educational institutions to promote job creation. Over the next three years, our goal is to create 100 new employment opportunities for tribal members. We have created a new position, our Workforce Development Training Coordinator, to support these efforts.

### **This role is for you if you...**

- ✓ Are committed to supporting the residential construction industry serving Native communities in SD;
- ✓ Are a self-starter, who thrives working on your own;
- ✓ Are a bridge-builder, who can support connections between partners;
- ✓ Are comfortable working remotely;
- ✓ Have strong writing and communication skills;
- ✓ Have experience in program design and implementation; and
- ✓ Have a track record of moving ideas into action.



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**Primary responsibilities:**

- Assist in designing our new *Building Jobs, Building Homes* Program
- Coordinate *Building Jobs, Building Homes* training activities, including training for construction interns (such as OSHA, 1<sup>st</sup> Aid, and Asbestos Remediation); supporting regular inspector certification trainings; and supporting appraiser certification training
- Conduct program outreach in South Dakota's Native communities
- Provide support for training participants to help ensure that they successfully complete trainings
- Support sites in providing wrap-around services for interns
- Assist in placement efforts upon completion of training
- Coordinate data tracking and reporting efforts, including follow-up with specific site to ensure successful data collection
- Support TCUs and Vo-techs in hosting career fairs to promote placements

**Qualifications:**

- Significant workforce development experience.
- Understanding of the construction field.
- Familiarity with different colleges, universities, and vo-tech programs in SD.
- Excellent communication, organizational, and problem-solving skills.
- Strong technology skills, including basic computer skills and the ability to use Word, Excel, PowerPoint and social media platforms.
- Understanding of community development and homeownership in a Native context.
- An ability to maintain a high level of energy, initiative, and interaction with staff and community at all times.
- College degree preferred.

**Logistical information:**

- At the outset this position will be a Lakota Funds staff position. Once the Coalition transitions to a new, independent nonprofit organization, the Workforce Development Training Coordinator will transition to be an employee of the new organization.

**Salary and Benefits**

- Salary will be commensurate with experience. It is envisioned that the starting salary will range from \$40,000 to \$55,000.
- Benefits will be provided, including health care, dental care, vision, and retirement.



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**To apply:** Please send a cover letter and resume to:

Tawney Brunsch, Executive Director

Lakota Funds

P.O. Box 340

Kyle, SD 57752

Email: [tbrunsch@lakotafunds.org](mailto:tbrunsch@lakotafunds.org)

*Lakota Funds recognizes Native preference in hiring.*